

# **Academic Scholarship Application For Graduating High School Seniors**

**Provided by the  
Hurlburt Spouses' Club**

**Scholarships available**

**If you are a:**

- \*Class of 2012 graduating senior**
- \*A dependent of any Hurlburt Field military member**
- \*Have a “B” or better grade point average**

**You are eligible to apply for one of these scholarships.**

**Deadline is Thursday, March 1st, 2012**

**POC: Jane Richard  
HSCscholarships2012@gmail.com**

**GRADUATING HIGH SCHOOL SENIORS ACADEMIC SCHOLARSHIP APPLICATION**  
**HURLBURT SPOUSES CLUB**

**Contact: Jane Richard, HSC Scholarship Chairperson (850) 710-3039**

The Hurlburt Spouses Club is pleased to offer scholarships to select Air Force dependents that are graduating high school seniors.

- ELIGIBILITY**
1. The applicant must be a class of 2012 graduating high school senior, AND
  2. The applicant must be a dependent of any Hurlburt Field military member: active duty, retired, deceased, or a remote military member currently on an unaccompanied tour. If retired, deceased, or remote the member's last duty station must have been Hurlburt Field. AND
  3. The applicant must have a valid military identification card and must be enrolled in DEERS. AND
  4. A principal, counselor, or teacher must recommend applicants. AND
  5. The applicant must have a "B" or better grade point average. AND
  6. The applicant may not be a family member of the HSC Scholarship Committee nor of any of the judges.

**RESTRICTIONS**

1. This scholarship may be used only for payment of tuition or other fees paid through the registrar's office of an accredited school of the student's choice.
2. Students accepting Government Service School appointments and/or other military spouses' club scholarships will not be eligible to receive this scholarship.
3. The winner shall not be awarded the actual scholarship until he/she is accepted at an accredited school and provides the HSC Scholarship Chairperson a verification of enrollment from the school. The Scholarship Chairperson will mail the scholarship award directly to the school of choice.
4. Should a recipient transfer to another accredited school before using all available funds, remaining funds may be transferred by the original school to the new school of the student's choice. The HSC Scholarship Chairperson must be notified immediately.
5. Should the winner cease to attend classes at the school of choice and not immediately transfer to another school, any money remaining in this fund shall be returned to the HSC Charity Fund.
6. Any student planning delayed school enrollment should notify the HSC Scholarship Chairperson immediately. All scholarship funds must be dispersed by March 1, 2013. Money not deposited with the student's school of choice by that date would revert to the HSC Charity Fund.
7. Scholarship money reverting to the HSC for any reason will be returned to the HSC Charity Fund.
8. Students must attend school in the following counties: Walton, Escambia, Santa Rosa or Okaloosa counties.
9. Students may apply for only one HSC scholarship.

**APPLICATION INSTRUCTIONS** The application and all appropriate paperwork must be postmarked by **March 1, 2012**. Incomplete or late application materials will not be considered. A letter verifying that your application has been received will be sent to you. If you have submitted your application but not received this verification letter by March 15, 2012, contact the Scholarship Chairperson immediately. If you have any questions please feel free to contact Jane Richard via email at HSCscholarships2012@gmail.com or at (850) 710-3039. Send completed applications to

**Jane Richard, HSC Scholarship Chairperson, P.O. Box 9218, Hurlburt Field, FL 32544**

**APPLICANTS**

1. Complete the application form and have your counselor complete their form. Submit FOUR total copies of each of these forms.
2. Dependents of retired or deceased members must submit ONE copy of DD form 214. PLEASE HIGHLIGHT THE BLOCK THAT SHOWS YOU RETIRED FROM HURLBURT.
3. Active duty dependents must submit verification of employment at Hurlburt Field (ONE copy only). Dependents of sponsors who are remote must submit ONE copy of orders. All dependents must submit verification of DEERS enrollment (One copy only).
4. Write and submit FOUR total copies of a personal essay of no more than 500 words expressing your short and long-term educational and professional goals. You may include your experiences, values and/or interests.
5. Two (2) letters of recommendation from people other than relatives must be included. One must be academically based from a school official: teacher, counselor, and/or principal. The second letter must be a recommendation based on your moral character. You may include more than two letters, but the maximum is four (4). Submit FOUR total copies of EACH recommendation letter.
6. Submit ONE official school transcript of last seven (7) semesters, THREE copies of that transcript and FOUR total copies of your most recent report card.
7. Complete and submit the Statement of Understanding signed by the student and his/her sponsor.

8. Ensure that your name is on all supporting documents.

**COUNSELORS**

1. Complete the Counselor's Recommendation Form and work with student to obtain supporting documents.
2. It is ultimately the student's responsibility to ensure that the scholarship package is complete. However, if your school prefers to aid the student in completing the package, please verify that **FOUR** total copies of the application and appropriate supporting documents are included. Applications without the requested copies and all supporting documents will not be accepted!

**JUDGING AND AWARD NOTIFICATION** A panel of independent judges from the local community selects the scholarship recipients. They are not affiliated with the HSC and do not have access to applicant identification until after recipients are selected. You will be contacted by March 31, 2012 if you have been selected for the award. An awards ceremony will be held in your honor in mid-April at The Hurlburt Chapel.

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**HURLBURT SPOUSES CLUB SCHOLARSHIP  
APPLICATION FOR GRADUATING HIGH SCHOOL SENIORS  
PART I  
(One copy total of this page needed)**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sponsor's SSN: \_\_\_\_\_ Sponsor's Name and Grade: \_\_\_\_\_

Sponsor's Status (circle one): AD AF Ret AF Deceased AF      Business Phone: \_\_\_\_\_

Organization (Date and last assignment if retired): \_\_\_\_\_

**STATEMENT OF UNDERSTANDING**

Please read carefully and sign.

I, \_\_\_\_\_, in applying for and/or accepting this scholarship, do understand and agree to the following conditions:

1. Should I receive and accept a full tuition scholarship or an appointment to a Government Service School or a scholarship from any other military spouses' club, I will be ineligible to receive this scholarship. If a full scholarship or appointment is received after a portion of the HSC scholarship has been used, all remaining funds will be returned to the HSC Charity Fund. I will notify the HSC Scholarship Chairperson immediately if, at any time, I become ineligible for this scholarship.
2. If selected as a winner, I understand I will not receive the actual scholarship until I have been accepted at an accredited school and have provided the HSC Scholarship Chairperson verification of enrollment from my school.
3. If selected as a winner, all scholarship funds will be used within one full year (fall term to fall term) after receiving the scholarship. The scholarship will be used for payment of tuition and expenses paid through the registrar's office.
4. Should I transfer to another school before using all funds, such funds as remain may be transferred to the new school of my choice. Should I cease to attend the school of my choice and fail to immediately transfer to another school, any money remaining in this fund shall be returned to the HSC Charity Fund.
5. I agree to the use of my name and picture concerning this award in local publications.
6. I understand that the HSC Scholarship Committee reserves the right to correspond with the selected school financial aid officer concerning the appropriate use of this award. Should questions or concerns arise, the Scholarship Committee reserves the right to withdraw unused funds until my standing is clarified to their satisfaction.
7. I certify that the information contained in this application is complete and accurate to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION DEADLINE POSTMARKED: March 1, 2012**  
**MAIL ALL APPLICATION MATERIALS TO: Jane Richard, HSC Scholarship Chairperson**  
**P.O. Box 9218 Hurlburt Field, FL 32544**

Name: \_\_\_\_\_

**HURLBURT SPOUSES CLUB SCHOLARSHIP**  
**APPLICATION FOR GRADUATING HIGH SCHOOL SENIORS**

***PART II (Four copies total needed of this and following page)***

You may attach additional sheets, if necessary. Please remember to include all additional information requested in the scholarship application instructions and necessary copies. Print clearly or type.

<b>High School(s) Attended</b>	<b>Location</b>	<b>Period of Attendance</b>
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<b>Honors, Awards (school, community, church, etc.) and any GT and/or AP classes from 9<sup>th</sup> grade to present</b>		
<b>Honor/Award/Class</b>	<b>Granting Agency/Location</b>	<b>Date of Award/Class</b>

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<b>Extracurricular Activities (clubs, band, sports)</b>		
<b>Club/Activity/Organization</b>	<b>Office(s) Held (if any)</b>	<b>Dates of Involvement</b>

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<b>Community Service/Volunteer Log</b>		
<b>Activity</b>	<b>Office(s) Held (if any)</b>	<b>Dates of Involvement/Hours Logged</b>

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**Employment (after school and/or vacation)**

Place of Employment

Job(s) Held and Average Number of Hours Worked per Week

Dates of Employment

Name: \_\_\_\_\_

**HURLBURT SPOUSES CLUB SCHOLARSHIP  
APPLICATION FOR GRADUATING HIGH SCHOOL SENIORS**

***PART II (cont'd)***

*(Four total copies of this page needed)*

**COUNSELOR'S RECOMMENDATION FORM**

The applicant's high school counselor must complete this form.

Applicant's Name: \_\_\_\_\_

Number of students in graduating class: \_\_\_\_\_ Class rank: \_\_\_\_\_

Percentile Rank: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

Grade Point Average (based on Okaloosa County's weighted scale): \_\_\_\_\_

SAT Scores:

Percentile for college-bound students in the nation

Verbal (possible 800) \_\_\_\_\_

\_\_\_\_\_

Math (possible 800) \_\_\_\_\_

\_\_\_\_\_

Combined score \_\_\_\_\_

\_\_\_\_\_

Composite percentile for college-bound students in the nation

ACT Composite Score (possible 36): \_\_\_\_\_

\_\_\_\_\_

Any other test score(s). Please state name, score, and highest possible score:

\_\_\_\_\_

Do you recommend this applicant for the Hurlburt Spouses Club scholarship?    Yes                      No

Counselor's comments (optional) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Printed or typed name of Guidance Counselor \_\_\_\_\_

Signature and title \_\_\_\_\_

Date \_\_\_\_\_

GRADUATING HIGH SCHOOL SENIORS SCHOLARSHIP APPLICATION

**HURLBURT SPOUSES CLUB**

Contact: Jane Richard, HSC Scholarship Chairperson (850) 710-3039

**Checklist**

- ❑ **Four** copies of application.
- ❑ **Four** copies of the Counselor Recommendation form.
- ❑ **Four** copies of essay.
- ❑ **Four** copies of each recommendation letter (min. of two letters).
- ❑ **Four** copies of most recent report card.
- ❑ **One** official (sealed) school transcript of last seven semesters.
- ❑ **Three** copies of school transcripts (does not need to be official/sealed transcript)
- ❑ **Active Duty Sponsor? One** copy of verification of employment at Hurlburt.  
This can be a set of orders or the Verification of Eligibility for HSC Scholarship form.
- ❑ **Sponsor on a Remote Tour? One** copy of orders.
- ❑ **Retired or Deceased Sponsor? One** copy of DD form 214
  - PLEASE HIGHLIGHT THE BLOCK THAT SHOWS YOU RETIRED FROM HURLBURT
- ❑ **One** copy of verification of DEER enrollment. This can be DEER form 1172 or the Verification of Eligibility for HSC Scholarship form.
- ❑ **One** signed Statement of Understanding.
- ❑ **Make sure your name is on all documents.**

**APPLICATIONS WITHOUT THE REQUESTED COPIES**  
**AND ALL SUPPORTING DOCUMENTS**  
**WILL NOT BE ACCEPTED!**

**Due Date – Postmark by March 1, 2012**

Date: \_\_\_\_\_

MEMORANDUM FOR RECORD

TO: Hurlburt Spouses Club – Scholarship Chairperson

SUBJECT: Verification of Eligibility for HSC Scholarship

This memorandum is to verify that the individual meets the criteria as listed below –

1. The applicant must be the spouse or dependant of a **Hurlburt Field military** member to include active duty, retired, deceased, or a remote military member currently on an unaccompanied tour. If retired, deceased, or remote the member's last duty station must have been Hurlburt Field. The spouse or dependant must reside in the Hurlburt Field area.
2. The applicant must have a valid military identification card and must be enrolled in DEERS.
3. Applicant Information:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Sponsor's Name: \_\_\_\_\_

Sponsor's Squadron/Unit: \_\_\_\_\_

Signature of Sponsor's Supervisor: \_\_\_\_\_

Printed Name of Supervisor: \_\_\_\_\_

Supervisor's Squadron/Unit: \_\_\_\_\_